

KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
March 10, 2015
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:30 P.M. with the following Committee members present: Mr. Kunich, Mr. Valeri, Mr. Zielinski, Mr. Falkofske, Mr. Thomey, Mr. Schaffrick, and Ms. Stevens. Dr. Savaglio-Jarvis was also present. Mr. Flood and Mr. Butts arrived later. Mrs. Bothe was excused.

Approval of Minutes – February 10, 2015 Planning/Facilities/Equipment

Mr. Falkofske moved to approve the minutes as presented. Mr. Zielinski seconded the motion. Unanimously approved.

Mr. Flood and Mr. Butts arrived at 5:31 P.M.

Information Items

Mr. Patrick Finnemore, Director of Facilities, and Mr. Steven Knecht, Athletics, Activities, Health, Physical Education, and Recreation, presented the Referendum Campaign Update. They distributed an updated calendar of scheduled referendum information speaking engagements. Mr. Knecht reported the poll survey results which have been set up via email and social media as 271 individuals in support, 22 individuals not in support, and 11 undecided. Mr. Finnemore and Mr. Knecht answered questions from Committee members. Dr. Savaglio-Jarvis and Committee members thanked Mr. Finnemore and Mr. Knecht for their time, efforts, and hard work on the referendum campaign.

Mr. Finnemore presented the Capital Projects Updates. He indicated that in relation to the energy efficiency projects, the design work was completed in November and the projects were competitively bid in December. He noted that contractor and manufacturer supplier selection are complete and that a detailed contractor list was included in the report. The ordering of equipment has begun and all of the major equipment is in the manufacturer's production schedule. Project schedules have been developed for each school and meetings with the principals have begun to explain the scope and schedules of the work. Discussions of same with school staff will begin after Spring break. Mr. Finnemore noted that the conversion of the card access system and the completion of the installation of the VoIP phones are the two security projects that will take place in the third year.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He noted that all five schools that had major energy projects performed have seen dramatic improvements over the previous year. He indicated that there were no financial concerns in relation to the utilities

Mr. Kunich moved to adjourn the meeting. Mr. Falkofske seconded the motion. Unanimously approved.

Meeting adjourned at 5:47 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL
BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
March 10, 2015
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 5:51 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Kent, Mr. Aceto, Mrs. Dawson, Mr. Holdorf, Mr. Battle, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Bryan and Mr. Castle were excused. Ms. London was absent.

Approval of Minutes – February 10, 2015 Audit/Budget/Finance

Mrs. Marcich moved to approve the minutes as presented. Mr. Holdorf seconded the motion. Unanimously approved.

Board Approved Student User Fees for the 2015-2016 School Year

Dr. Savaglio-Jarvis introduced the Board Approved Student User Fees for the 2015-2016 School Year and noted that there are no recommended changes to the 2015-16 student user fees. Mr. Tarik Hamdan, Interim Chief Financial Officer, was present and answered questions from Committee members.

Mr. Flood moved to forward the Board Approved Student User Fees for the 2015-2016 School Year to the full Board for consideration to accept the recommendation to establish the fiscal year 2015-2016 fees for student use items in advance of early registration for Pre-K and Kindergarten in April 2015. Mr. Battle seconded the motion. Unanimously approved.

Information Items

Mr. Hamdan presented the Monthly Financial Statements and answered questions from Committee members pertaining to variances in the food service fund, salaries, and revenues compared to last year. Mr. Hamdan gave committee members a live demonstration of how salaries information is analyzed in a more in depth manner to minimize or quantify budget surpluses. Mr. Hamdan indicated that it is projected that 97-98% of the budget will be spent which would account for a two to three million dollar budget surplus. He explained how comparing one year's budget to another year is not the most accurate due to changing circumstances. Mr. Battle requested that a cover memo/report be included with the monthly financial statements highlighting notable items to help Committee members understand and note variances and/or changes in notable items.

Future Agenda Items

There were no future agenda items noted.

Mrs. Marcich moved to adjourn the meeting. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 6:03 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
CURRICULUM/PROGRAM
Educational Support Center – Room 110
March 10, 2015
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Wade was called to order at 6:07 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Kent, Mr. Aceto, Mrs. Dawson, Mr. Holdorf, Mr. Battle, Mrs. Snyder, Ms. Stevens, Mrs. Daghfal, Mrs. Renish-Ratelis, Mrs. Kenefict, Mrs. Santoro, Mrs. Wickersheim, Mr. Wojciechowicz, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Bryan and Mr. Castle were excused. Ms. London, Mrs. Karabetsos and Mr. Belotti were absent.

Approval of Minutes – February 10, 2015 Joint Audit/Budget/Finance & Curriculum Program

Ms. Stevens moved to approve the minutes as presented. Mr. Flood seconded the motion. Unanimously approved.

Head Start Federal Grant Request

Ms. Belinda Grantham, Director of Early Education, presented the Head Start Federal Grant Request. She indicated that approval is requested to submit and implement the Head Start Federal Grant for the 2015-2016 school year in the amount of \$1,999,031. She noted that no changes to current programming or staffing is being requested at the current time; however, funding decisions made at the state and local levels as well as the ability to meet mandated enrollment numbers at current locations may impact the grant which would require revisions prior to the start of the school year. Ms. Grantham answered questions from Committee members.

Ms. Stevens moved to forward the Head Start Federal Grant Request to the full Board for approval. Mrs. Marcich seconded the motion. Unanimously approved.

Future Agenda Items

No future agenda items were noted.

Mrs. Stevens moved to adjourn the meeting. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 6:09 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
March 10, 2015
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 6:15 P.M. with the following Committee members present: Mrs. Snyder, Ms. Butler, Mrs. Stevens, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mr. Bryan and Mrs. Burns were excused. Mrs. Hamilton, Mrs. Morrison, Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

Approval of Minutes – February 10, 2015 Personnel/Policy

Mr. Kunich indicated that due to the lack of a quorum, the minutes would be voted on at next month's meeting.

Information Items

There were no questions from committee members on the Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations

Future Agenda Items

There were no future agenda items noted.

Ms. Stevens moved to adjourn the meeting. Mrs. Snyder seconded the motion. Unanimously approved.

Meeting adjourned at 6:17 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL BOARD
JOINT PERSONNEL/POLICY AND
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
March 10, 2015
MINUTES

A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Mr. Kunich was called to order at 6:17 P.M. with the following Committee members present: Mrs. Snyder, Ms. Butler, Mrs. Stephens, Ms. Stevens, Mr. Wade, Mrs. Daghfal, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, Mr. Wojciechowiez, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Karabetsos arrived later. Mr. Bryan and Mrs. Burns were excused. Mrs. Hamilton, Mrs. Morrison, Mrs. Dahl, Mr. Riley, Ms. Connor, and Mr. Belotti were absent.

Policy 8850 – School Wellness

Mr. Steven Knecht, Coordinator of Athletics, Activities, Health, Physical Education, and Recreation, and Mrs. Cindy Gossett, Director of Food Service, presented Policy 8850 – School Wellness. They explained that as required by the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children Reauthorization Act of 2004, School Wellness Policy 5580 was created and approved in spring 2006. According to the Wisconsin Department of Public Instruction, local wellness policies are a key component to creating and maintaining healthier school environments that promote positive behaviors and help children reach their full academic potential. Research continues to demonstrate that healthier students are better learners. The Healthy Hunger-Free Kids Act of 2010 expanded upon previous requirements and includes new provisions that place a greater emphasis on the implementation, evaluation, and transparency of local wellness policies; therefore, the policy is being revised to include the requirements. Mrs. Gossett answered questions from Committee members.

Mrs. Karabetsos arrived at 6:19 P.M.

Ms. Stevens moved to forward Policy 8850 - School Wellness to the full Board for consideration. Mrs. Daghfal seconded the motion. Unanimously approved.

Future Agenda Items

Dr. Savaglio-Jarvis indicated that Revised Policy 6456 - Graduation Requirements would be presented in May.

Ms. Stevens moved to adjourn the meeting. Mrs. Santoro seconded the motion. Unanimously approved.

Meeting adjourned at 6:25 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL BOARD

Ms. Stevens moved to forward the English-as-a-Second-Language Program Plan Update and Recommendation to the full Board for consideration of the plan, course proposal, and curriculum materials. Mr. Wade seconded the motion. Unanimously approved.

Information Items

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented the ACT Aspire Update. He explained that in compliance with 2011 Assembly Bill 40 Act 20 and the 2013-15 biennial state budget, Wisconsin school districts are now required to assess high school students in grades 9 with the ACT Aspire Early High School assessment in the Fall and Spring, student is grade 10 with the ACT Aspire Early High School assessment in the Spring, and students in grade 11 with the ACT Plus Writing and the ACT WorkKeys Assessment System in the Spring. Mr. Keckler then gave a PowerPoint presentation entitled "Understanding the ACT Aspire" which covered the following topics: ACT Aspire Fall testing summary, ACT Aspire score overview, district and school summary reports, individual student reports, and educator/group reports.

Mr. Keckler and Mrs. Renee Blise, Research Coordinator, answered questions from Committee members.

Future Agenda Items

Dr. Savaglio-Jarvis indicated that she would have a Bullying Committee Update, a Middle School Math Update, a Middle School Early Release Proposal, and a Secondary Class Supply List for the Committee in April and the eSchool Charter, the Science Update, and Policy 6456 - Graduation Requirements (with clarification of digital enhancement learning) for the Committee in May.

Ms. Stevens moved to adjourn the meeting. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 7:28 P.M.

Stacy Schroeder Busby
School Board Secretary